

Reference:

## Freedom of Information Act 2000 (Section 50)

### Decision Notice

Date

**Public Authority:**  
**Address:**

**Complainant:**  
**Address:**

**Summary**

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**The Commissioner's Role**

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**The Request**

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**The Investigation**

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**Scope of the case**

**Chronology**

**Findings of fact**

**Analysis**

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**Procedural matters**

**Exemption**

**The Decision**

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14. The Commissioner's decision is that....

**Steps Required**

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Reference:

**Other matters**

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**Failure to comply**

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**Right of Appeal**

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19. Either party has the right to appeal against this Decision Notice to the Information Tribunal. Information about the appeals process may be obtained from:

Information Tribunal  
Arnhem House Support Centre  
PO Box 6987  
Leicester  
LE1 6ZX

Tel: 0845 600 0877  
Fax: 0116 249 4253  
Email: [informationtribunal@dca.gsi.gov.uk](mailto:informationtribunal@dca.gsi.gov.uk)

Any Notice of Appeal should be served on the Tribunal within 28 calendar days of the date on which this Decision Notice is served.

**Dated the xx day of xx 2007**

**Signed .....**

**Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF**