



**First-tier Tribunal
General Regulatory Chamber
(Information Rights)**

Office stamp (date received)

**FIRST-TIER TRIBUNAL APPLICATION
FOR
PERMISSION TO APPEAL TO UPPER TRIBUNAL**

This form should be used when making an application to the First-tier Tribunal (Information Rights) for permission to appeal to the Upper Tribunal. You **must** apply to the First-tier Tribunal (Information Rights) for permission to appeal before you can make an appeal to the Upper Tribunal.

Please Read the guidance notes before completing the application for permission to appeal. Use black ink and complete the form in **CAPITALS** or in typewriting. If necessary please continue on a separate sheet of paper if there is not enough space. Please put your name at the top of any additional sheets.

A Appellant details	
Name of party applying for permission to appeal	
Title or company or organisation (if any)	
First name	
Surname	
Address	
Telephone number	
Email address	
Do you have a representative?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give details below
Name of organisation or business (if any)	
Contact name	
Address	
Telephone number	
Email address.	
Reference number (if any)	

B**About the decision of the First-tier Tribunal (Information Rights)**

Appeal reference number:

Date of written reasons for
The decision:When did you receive the written
reasons for the decision?If appropriate, date of notification or
amended reason for, or correction
of, the decision following a review or
(if later) the date of notification that
any application for the decision to be
set aside has been unsuccessful**C****Time limit for applying to the First-tier Tribunal (Information Rights) for permission to appeal to the Upper Tribunal**

Your completed application for permission to appeal should reach the Tribunal Service within 28 days of the First-tier Tribunal (Information Rights) sending you notice of the decision you wish to appeal against.

If it is to reach the Tribunal after 28 days you must ask for an extension of time giving your reasons as to why the application is late.

I request that the time limit for making the application be extended:

Reasons why the application is made late (if applicable)

D**Reasons for applying for permission to appeal and the outcome you are seeking:**

Please state what **error(s) of law** you consider the Tribunal has made and what outcome you are seeking:

If you want to say more, please use another sheet of paper, please add your name and appeal number any extra pages

E**Stay or suspension of decision of the First-tier Tribunal (Information Rights) pending appeal**

Do you wish to apply for a stay or suspension of the decision that you are seeking to appeal?

Yes No

Reasons why you are applying for a stay or suspension of the decision (if applicable)

F**Application for Permission to Appeal to the Upper Tribunal****I apply for permission to appeal** to the Upper Tribunal**I authorise** my representative named in **Part A** above, to act on my behalf in all proceedings before the First-tier Tribunal.*

(* Delete if you have no representative or you are a solicitor filling in this form on behalf of a client)

Signature of Appellant or Solicitor:

Date:

Please post, e-mail or fax this completed form, together with a copy of the final decision to which this application relates, and any other supporting documents, to:-**First-tier Tribunal (Information Rights)**

Arnhem House Support Centre

PO Box 9300

Leicester LE1 6ZX

Email: informationtribunal@gsi.gov.uk**Fax :** 0116 249 4253

Once your application has been received, it will be considered by a Tribunal Judge and you will be informed of the outcome.

We can help if you need information in a different format (e.g. Braille, large print). We can also provide this form in Welsh if required. If you need any of these services please contact the First-tier Tribunal (Information Rights)

This form can also be downloaded from our website: www.information.tribunals.gov.uk